



**Acknowledgment of Saudi Aramco's Supplier Code of Conduct**

(Applicable to Vendors, Manufacturers, Contractors, and Sub-Contractors)

**Saudi Aramco** is committed to the highest ethical and legal standards in the conduct of its business. Saudi Aramco requires all registered vendors, manufacturers, contractors and sub-contractors with which Saudi Aramco conducts business to acknowledge and agree to abide by the policies and principles set forth in the attached Saudi Aramco Supplier Code of Conduct

This Saudi Aramco Supplier Code of Conduct shall be acknowledged by all vendors, manufacturers, contractors, and sub-contractors at the time of registration or, if previously and currently registered, at the time of submitting a request for registration renewal, or submitting bids and proposals in response to Saudi Aramco's invitations and solicitations to bid.

**Acknowledgement** must be signed either by owners, or individuals acting as an attorney on behalf of the owner via an appropriate power of attorney that is consistent with the legal requirements of Saudi Arabia. It should be also authenticated by the relevant Chamber of Commerce.

**Original acknowledgment form should be sent by express mail:**

**Manufacturer and vendor to:** Supplier Registration Unit, North Park 1, 1st floor, Room C-A 143, Dhahran,

**Contractor to:** Contractor Relations & Document Control Unit, North Park 2, 1st floor, Room A-162, Dhahran

Potential or actual violations of this Code of Conduct and other ethical irregularities should be reported directly to the Saudi Aramco General Auditor by email, fax, or telephone as detailed on page 5 of this Form.

**ACKNOWLEDGMENT**

I, on behalf of Arabian East Energy Trading Est. hereby acknowledge and  
[the name of the vendor/manufacturer/contractor/sub-contractor]

agree to abide by the policies and principles of Saudi Aramco's Supplier Code of Conduct and to ensure that the employees, officers, directors, agents, representatives of

Arabian East Energy Trading Est. are aware of and shall abide by such policies and  
[the name of the vendor/manufacturer/contractor/sub-contractor]

principles in the process of preparing and submitting bids and proposals for Saudi Aramco work, for provision of goods and services to Saudi Aramco, and during the performance and administration of all agreements entered into with Saudi Aramco for such purposes.

Authorized Signatory Name: Kamal Aldin H. Bayouni

Signature:

Job Title: General Manager

Date: 04/30/2017

SAP Vendor ID : \_\_\_\_\_

**Chamber of Commerce Authentication:**

